



### **General Information**

DocuCopy® papers are edge-reinforced cut-size sheets available in several punched variations and un-punched variations. The polyester strip is designed to withstand the high temperatures found in all types of digital imaging equipment and common presses. These sheets are perfectly flat, there is no build-up from the reinforcing strip. Paper trays can be filled to capacity, just like using plain paper.

DocuCopy sheets are designed with a proprietary “indenting” process to provide excellent runability in today’s high-speed digital equipment. The 9/16” wide polyester strip is laminated and recessed into the binding edge of the sheet. This creates a tough and durable sheet that is safe to run in all printers, copiers and offset presses. Typical applications include price sheets, medical and legal documents and other sheets that are bound in 2,3 or 5 hole loose-leaf or other binding devices.

DocuCopy reinforced sheets are made consistently to exacting specifications to insure runability on digital and traditional printing equipment. The DocuCopy design addresses both moisture content from environmental humidity and drying that occurs with high temperature imaging.

### **Paper Stock**

DocuCopy is available in 20# and 24# bond basis weights. These papers are manufactured with an alkaline process for permanence.

### **Grain Direction**

Reinforcing and grain direction are parallel and are underlined on DocuCopy literature.

### **Punching**

All punched DocuCopy products have clean 5/16” holes spaced 3/8” from edge of sheet to the center of the hole.

Standard 3 hole side pattern	4 1/4” center to center on 11” side
Standard 5 hole side pattern	4 1/4” and 2 3/4” center to center on 11” side
Standard 2 top hole pattern	2 3/4” center to center on 8 1/2 “ side

### **Imaging**

Successful imaging of these papers is a function of the operating equipment used, skilled operators and working with and storing paper stock in an environmentally controlled manner. DocuCopy Papers are guaranteed to perform in your inkjet, laser, press or copier within the limits outlined by your equipment manufacturer.

### **Conditioning, Storage and Shelf-life**

All DocuCopy sheets are ream wrapped in a moisture-barrier wrap at the point of manufacturing. This product should acclimate to copy room conditions before printing. Processing should occur in an environmentally controlled setting and sheets should remain wrapped until used. For best performance reinforced papers should be used within two years of the manufacturing date.

### **Loading your Equipment**

Load sheets as directed by your equipment manufacturer.

### **Additional Information**

For additional information contact your distributor